

Candidates who have an impairment, temporary illness or special circumstances which may affect their performance (or others' performance) in the test can apply for special test arrangements.

Examples of reasonable adjustments include: an alternative test format such as a large print test booklet, extra time, rest breaks, permission to take in food, wheelchair access, etc.

TISC and ACER are committed to equity of access for all candidates and strive to ensure that candidates with disabilities are neither advantaged nor disadvantaged in relation to other candidates who sit for STAT. Careful consideration is given to all requests and all reasonable efforts will be made to provide appropriate test conditions for approved candidates.

There is no possibility of special consideration being given to test results. In no circumstances will scores be adjusted to account for any perceived disadvantage. TISC and ACER do not offer spelling waivers for candidates with dyslexia when granting special test conditions. The markers concentrate on the content and level of thought demonstrated by the writing, rather than on spelling.

It is the responsibility of the candidate to advise TISC if they require special test arrangements, and also to provide recent supporting documentation to support their claim. Candidates should provide as much relevant documentation as possible.

Application Process

Requests for special test arrangements must be made at the time of booking for the STAT.

To apply:

1. Complete the STAT booking form.
2. Complete the Special Test Arrangements request form.
3. Obtain a professional evaluation of your condition (no more than one year old for a medical condition). The documentation from your health practitioner must give a clear diagnosis and information on your condition, indicate the impact of your disability in test settings and include a statement as to what accommodations your health practitioner feels are appropriate for you in test settings. All supporting documentation must be typed on the medical practitioner's official letterhead and include the date and title, name, registration number, contact details, and signature of the health practitioner.

For a learning disability (such as dyslexia or dysgraphia) you must provide an Educational Psychologist's report (no more than 5 years old); if it is older, please contact TISC.

While some conditions/disorders such as mental health conditions and neurodevelopmental disorders can be life-long, currency requirements must be met as functional limitation of these disorders may vary depending on various factors such as the candidate's age and environmental demands.

4. Any documentation should include recommended reasonable adjustments.

Requests for special test arrangements must be received by TISC **no later than Friday, 1 November 2024:**

Level 1, 100 Royal St
East Perth WA 6004
Telephone: (08) 9318 8000
Email: stat@tisc.edu.au

If further information or clarification is required before the assessment of a candidate's special arrangements can be made, then the candidate and/or other relevant people will be consulted. These may include health professionals, the Australian Council for Educational Research (ACER), the WA School Curriculum and Standards Authority (SCSA), University Disabilities Officers, etc. TISC reserves the right to request additional/updated evidence when it is deemed necessary.

Each request is considered individually, and in conjunction with guidelines used for other candidates with a similar disability. This is to ensure equity for all candidates with a similar level of disability.

Confirmation of Testing Arrangements

The STAT Co-ordinator will contact the candidate regarding their request and what they need to do next (usually within 10 working days of receipt at TISC).

All special test arrangements will be fully documented in writing to the candidate, including their responsibilities (eg. provision of a special chair). Testing will not take place without the signed agreement of the candidate.

General

Special test sittings are usually held in the TISC office during office hours (9.00am-4.30pm Monday to Friday).

Reasonable costs associated with special arrangements for STAT will be met by TISC (eg. scribe, enlargement of paper, supervisor). Additional costs (eg. specialised furniture, equipment, interpreter (hearing impairment), etc) are to be met by the candidate.

Candidates are responsible for providing any special furniture or equipment they have been given permission to use during STAT. If use of a computer for the STAT Written English test is approved by TISC, TISC will provide the computer.

In certain circumstances, it may not be possible for a candidate with a disability to complete the test. While this should be at the candidate's discretion, if the candidate suffers pain or distress in the course of the test, he/she will be advised to stop. In such cases TISC will advise the candidate that the relevant University admissions managers will be notified of the situation by TISC.

Candidates are not able to re-sit STAT in the same STAT year (May – April) as STAT can only be sat once in a STAT year.

STAT is one of a number of alternative pathways for gaining entry to a tertiary institution. In occasional situations it may not be possible to grant special arrangements that suit a candidate and meet the objectives of the test. In such cases the candidate will be referred to the Admissions Centre and/or Disabilities Officer at a university for advice.

It should be noted that the procedures outlined above are guidelines and may need to be varied in certain circumstances.

Before completing this request form, read the Special Test Arrangements Information Sheet.
Requests for special test arrangements should be made at the time of booking for the STAT.

To submit your request you **MUST** complete the following steps:

1. Complete the STAT booking form.
2. Complete the request form below.
3. Attach supporting documents from a registered health practitioner (see Information Sheet)
These must be no more than one year old for a medical condition and no more than five years old for a learning disability, and must give clear information on your condition and how it affects your ability to sit STAT.
4. Send to TISC:
Level 1, 100 Royal St, East Perth WA 6004
Email: stat@tisc.edu.au
Telephone: (08) 9318 8000

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Candidate's details

Family Name

Given Names

TISC Number (if known)

Contact telephone number

Condition

Please briefly outline your condition as it affects your ability to sit STAT

Requested Accommodation

Please give details of the support you need

Declaration

- I declare that all the information submitted in this application and supporting documentation is true and correct.
- I give consent for TISC to contact my treating practitioner and/or other person or organisation named in any supporting documentation to confirm/clarify the information provided and for the practitioner or other person/organisation to provide information relevant to this application.
- I understand that TISC will ensure that all information provided is maintained in strict confidence.
- I understand that the information provided would only be disclosed without my consent where there is a clear danger to myself or others, or there is a legal obligation to do so by court subpoena, search warrant or legislated requirement.

Candidate's

Signature

Date

Signature must be made either by hand or an actual digital signature (a typed name is not acceptable)