

**School or Organisation Name:**

**Contact Name and Role:**

**Email:**

**Telephone:**

**Street address:**

## *Booking Request Details*

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- In person
- Online via Microsoft Teams

Please indicate **three preferences** for date and time:

- 1.
- 2.
- 3.

How long is the time allowed for the presentation (including questions)?

Who is the intended audience? You may select more than one option.

- Year 12 ATAR students
- Other Year 12 students (please give more information – eg IB, General, Cert IV, UniReady):
  
- Non-Year 12 students (please give more information)
  
- Year 12 parents
- Other parents
- Other (please specify)

Approximately how many people do you expect to attend the presentation? A rough estimate is fine.

**PLEASE COMPLETE BOTH PAGES OF FORM**

## ***Presentation***

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The TISC presentation covers a number of key areas. In order to best meet your needs, please tell us which areas you are most interested in, by numbering the list below (1 being the highest importance). You don't need to number all options. If you leave this section blank, TISC will deliver the standard presentation which touches on all these topics

- Marks adjustment processes, including scaling
- ATAR calculation
- Application process
- Alternative entry pathways
- Choosing university study
- Early offers
- Results and end-of-year offers
- Other (please specify)

## ***Terms and Conditions***

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By signing and submitting this form, I acknowledge that:

- my school/organisation is required to supply a laptop and projector, or similar. TISC will supply a PowerPoint presentation on a USB drive and a USB-operated presentation clicker.
- if the original date is cancelled, rescheduling may not be possible.
- the presentation contains general advice that may not be tailored to each student's specific situation.

***Signature:***

***Date:***

## ***What happens next?***

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TISC will confirm your booking within five (5) working days by sending an Outlook meeting request to the contact email address listed on this form. If you do not accept the meeting request within five (5) working days of receiving it, the booking timeslot may be voided and you may need to re-book.