

# TERTIARY INSTITUTIONS SERVICE CENTRE

(Incorporated in Western Australia)

Level 1, 100 Royal Street  
East Perth, Western Australia 6004  
Telephone (08) 9318 8000  
Facsimile (08) 9225 7050  
<http://www.tisc.edu.au/>  
email: stat@tisc.edu.au

(Please tick which is appropriate)

I wish to cancel my Special Tertiary Admissions Test booking for the

\_\_\_\_\_ (insert date). I understand my refund will be less the  
\$60.00 administrative fee.

*Cancellations must be made no later than 1 working day **before** the allocated testing session (ie. 4.30pm Thursday for a Saturday test) – see STAT booking form under general information.*

I wish to re-schedule my Special Tertiary Admissions Test booking from the

\_\_\_\_\_ (insert date) to the \_\_\_\_\_ (insert date).

*(NB: You can only re-schedule to the next session date; should this not be convenient please cancel your booking).*

*A change of session must be made no later than 1 working day **before** the allocated testing session (ie. 4.30pm Thursday for a Saturday test) – see STAT booking form under general information.*

I understand an administrative fee of \$60.00 is applicable. I wish to pay by:

Cash       Money Order       Cheque       Credit Card

Please charge my:  Visacard     Mastercard

Cardholder's Name \_\_\_\_\_

Card number \_\_\_\_\_

Expiry date \_\_\_\_\_ / \_\_\_\_\_ with the amount of \$60.00 only  
(Month) (Year)

Signature of cardholder \_\_\_\_\_

Full Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Telephone \_\_\_\_\_

*If you missed your allocated testing session for **medical/employment reasons only** you may reschedule or cancel your booking. A medical certificate/letter from your employer must accompany this form and must be submitted to TISC no later than **5 working days after** your allocated testing session – see STAT booking form under general information.*