

TERTIARY INSTITUTIONS SERVICE CENTRE

(Incorporated in Western Australia)

Level 1, 100 Royal Street, East Perth
Western Australia 6004

Telephone (08) 9318 8000
Facsimile (08) 9225 7050
<http://www.tisc.edu.au/>

APPLICATION FOR RECORD OF RESULTS

Our goal is to provide records of results within four (4) working days of receiving a completed application form. TISC takes every effort to protect confidentiality of examination results.

INCLUDE THE FOLLOWING WITH YOUR APPLICATION

1. Proof of Identity ie copy of current driver's licence, current photo card or current passport.
2. Change of name documentation (if applicable) eg copy of marriage certificate, deed poll certificate.
3. Payment of \$38 (incl. GST) per document – see next page for payment by credit card.

NOTE: *If paying by credit card this completed form and copy of ID can be scanned and emailed to past-results-request@tisc.edu.au.*

APPLICANT DETAILS

FAMILY NAME: _____

GIVEN NAMES: _____

FULL NAME AS IT
WILL APPEAR ON
ORIGINAL RECORD: _____

Please leave blank if same as above. If different, also provide proof of name change.

DATE OF BIRTH: _____ GENDER (M/F/X): _____

POSTAL ADDRESS: _____

_____ POSTCODE: _____

TELEPHONE: _____

EMAIL: _____

SIGNATURE: _____ DATE: _____

RESULTS DOCUMENT(S) REQUIRED

	Year(s) of examination
WA Year 12 - Universities' Admission Advice Letter (from 1975 onwards) <i>(This shows your ATAR/TER/TES/aggregate, final scaled scores and eligibility to the four public universities in WA.)</i>	
ATAA - Alternative Test for Adult Admission (issued from 1980 - 1991)	
STAT - Special Tertiary Admissions Test (from 1992 onwards)	
WAUFP/WAUPP – Western Australian Universities' Foundation/Preparatory Program Results Letter (from 1996 onwards)	

See page 2

IDENTIFYING DOCUMENT/S SUBMITTED (please tick)

- Current Photographic ID ie Passport, Driver's Licence or Photo card
- IF APPLICABLE - Proof of name change eg Marriage Certificate

DOCUMENT(S) COLLECTION/DELIVERY (please tick)

- Please post to the address I have provided on this form
- I will collect from TISC office on or after _____
 - Proof of identification will be required when collecting the document(s).
 - It can take up to four working days to issue the document upon receipt of request.
 - If another person is to collect the document(s) on your behalf. Please complete:

I authorise _____ (Name) _____ (Date of birth)
 to collect the document on my behalf.

 (Your signature)

- Email a copy also to _____

METHOD OF PAYMENT

Payment is only accepted in Australian dollars. Forms received without payment will be returned unprocessed.

- Cash/Eftpos (only available when lodging in person at our office)
- Cheque/Money Order (payable to TISC)
- Credit Card (see below)

Please charge my Mastercard Visacard

CARDHOLDER NAME (please print): _____

CARD NUMBER: ___ ___ ___ ___ / ___ ___ ___ ___ / ___ ___ ___ ___ / ___ ___ ___ ___ EXPIRY DATE: ___ ___ / ___ ___

with the amount of \$ _____ being for _____ result/s @ \$38 per copy.

SIGNATURE OF CARDHOLDER: _____ DATE: _____

NOTE: Should credit card payment be declined your form will be returned unprocessed. Also should you be using a non-Australian credit card, confirm with your bank that overseas transactions are acceptable before submission. If not acceptable, a bank draft in Australian Dollars would be required.

Office use only

Checked ID	CheckedManual	Photocopied	Posted/Collected
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